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**DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**[Docket No. 5604-N-01]**

**Notice of Revised Information Collection**

**for Public Comment**

**Consolidated Plan & Annual Performance Report**

**Agency:** Office of the Assistant Secretary for Community Planning and Development,  
HUD

**Action:** Notice of Revised Information Collection for Public Comment

**Summary:** The revised information collection requirements for Consolidated Planning for Community Planning and Development (CPD) programs described below will be submitted to the Office of Management and Budget (OMB) for review, as required by the Paperwork Reduction Act. The Department is soliciting public comments on the subject proposal.

**Dates:** Comments Due Date: [Insert Date 60 Days after the date of publication in the Federal Register].

**Addresses:** Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to William Kelleher, Paperwork Reduction Act Officer, Office of Chief Information Officer,

Department of Housing and Urban Development, 451 7<sup>th</sup> Street, SW, Room 7233, Washington, DC 20410.

**For Further Information Contact:** Meg Barclay, Office of Community Planning and Development, telephone (202) 402- 3669 (this is not a toll-free number).

**Supplementary Information:** The Department will submit the revised information collection to OMB for review, as required by the Paperwork Reduction Act of 1995 (44 U.S.C Chapter 35 as amended). As required under 5 CFR 1320.8(d)(1), HUD and OMB are seeking comments from members of the public and affected agencies concerning the proposed collection of information to: (1) Evaluate whether the revised collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) Evaluate the accuracy of the agency's estimate of the burden of the revised collection of information; (3) Enhance the quality, utility, and clarity of the information to be collected; and (4) Minimize the burden of collection of information on those who are to respond, including through the use of appropriate automated collection techniques (e.g. electronic submission of the Consolidated Plan and annual performance reports) or other forms of information submission of responses.

**Title of Proposal:** Consolidated Plan & Annual Performance Report

**OMB Control Number:** 2506-011

**Agency Form Numbers:** None.

**Description of the Need for the Information and Proposed Uses:** The Department's collection of this information is in compliance with statutory provisions of the Cranston Gonzalez National

Affordable Housing Act of 1990 that requires participating jurisdictions to submit a Comprehensive Housing Affordability Strategy (Section 105 (b)); the 1974 Housing and Community Development Act, as amended, that requires states and localities to submit a Community Development Plan (Section 104 (b)(4) and Section 104 (m)); and statutory provisions of these Acts that requires states and localities to submit applications and reports for these formula grant programs. The information is needed to provide HUD with preliminary assessment as to the statutory and regulatory eligibility of proposed grantee projects and for informing citizens of intended uses of program funds.

**Members of the Affected Public:** State and local governments participating in the Community Development Block Grant Program (CDBG), the HOME Investments Partnership (HOME) Program, the Emergency Shelter Grants (ESG) program, or the Housing Opportunities for Persons with AIDS/HIV (HOPWA) program.

**Estimation of the total number of hours to prepare the information collection including number of respondents, frequency of response and hours of response:** The burden of meeting the regulatory requirements of Title I of the National Affordable Housing Act (NAHA) and the Housing and Community Development Act (HCDA) were assessed based on revisions to the previously approved information collection [OMB Control Number 2506-0117]. The paperwork estimates are as follows:

<b>Task</b>	<b>Number of Respondents</b>	<b>Frequency of Response</b>	<b>Total U.S. Burden Hrs</b>
<b>Consolidated Plan</b>			
<i>Localities</i>			
• Strategic Plan Development	1,000	1	154,000
• Action Plan Development	1,000	1	56,000
<i>States</i>			
• Strategic Plan Development	50	1	21,150
• Action Plan Development	50	1	9,350
<b>Performance Report</b>			
Localities	1,000	1	81,000
States	50	1	6,300
<b>* Abbreviated Strategy</b>	100		8,200
<b>TOTAL</b>	1,150		336,000

**Status of the proposed information collection:** Revision of previously approved collection.

**AUTHORITY:** The Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35, as amended.

Date: January 25, 2012

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Mercedes Márquez  
Assistant Secretary for Community  
Planning and Development

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